



*** SELKIRK COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p>	<p>Scott's Selkirk Association c/o Vivien Ross 15 High Street Selkirk TD7 4BZ</p>
<p>Telephone No:</p>	<p>01750 22217 / 07802 349989</p>
<p>E-mail address:</p>	<p>scottsselkirk@vivross.co.uk</p>
<p>Address to which payment should be made:</p>	<p>As above</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>Scott's Selkirk was a millennium project that has become part of Selkirk's annual events calendar. The town reverts to the period when Sir Walter Scott was sheriff. There are re-enactments of some of his court cases in his courtroom. There is Christmas market, and musical entertainment and drama in several town centre venues. There are horse and carriage rides around the town and lots of street entertainment. The town's 3 bands play, the country dancers perform, and much, much more. The main catering venue is Meg Dods' Kitchen where there is day-long musical entertainment and a closing ceilidh, The day finishes with a torchlight procession and superb fireworks display.</p> <p>Over the years a lot of equipment has been purchased – staging, tunnel tents, pop-up gazebos and market stalls</p> <p>All this is housed in the "Green Shed" in West Port. Until recently the property was shared with the Criminal Justice Team vehicles. When they moved to Galashiels Scott's Selkirk took on not only the rent of the whole property, but also responsibility for the water rates and exterior repairs.</p> <p>While the property is now also used by several other town groups it is better for insurance purposes if the whole rent can continue to be charged to Scott's Selkirk</p> <p>The other groups storing their equipment in the property – Selkirk Christmas Illuminations Group, Selkirk Operatic Society, and Association of Selkirk Clubs and Societies (ASCS) – are all properly</p>

	<p>constituted groups with their own bank accounts</p> <p>The Illuminations Group puts all the funds they raise into maintaining the town's Christmas lights.</p> <p>ASCS put on a Panto in the Victoria Hall every 2 years and the proceeds all go towards a community group or project</p>
<p><u>Assistance Requested</u></p> <p>Please indicate the sum requested and the purpose for which it will be used:</p>	<p>Scott's Selkirk are requesting £1,200 from the Common Good Fund to cover the annual rent. They will cover the cost of water rates and repairs. The rent has increased substantially since the property is now all in the name of Scott's Selkirk, plus the other costs were not previously our responsibility</p>
<p>When will the donation be required:</p>	<p>As soon as possible</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>n/a – annual cost</p>

<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>The equipment stored in the property is not only used at the annual Scott's Selkirk event – it is available for hire at affordable rates to other community groups – thereby helping them to sustain the running of their events all across the borders – from Eyemouth to Hawick, Galashiels, and Melrose, plus many other locations</p>
<p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed: Vivien Ross</p> <p>Position Held: Independent examiner</p> <p>Date: 26th June 2014</p>	
<p>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</p>	
<p>This completed form, accounts and any supporting details should be submitted to the Democratic Services Team Leader, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 825005</p>	

* Insert name of Fund.

INDEPENDENT EXAMINER'S REPORT

Scott's Selkirk Association – Charity No: SC 033918

I report on the accounts of Scott's Selkirk Association for the year ended 28 February 2014 as attached .

Respective responsibilities of management committee and examiner

The committee is responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The management committee considers that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - a) to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - b) to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Vivien Ross
Accountancy and taxation services
15 High Street, Selkirk TD7 4BZ

Date: 1st April 2014

Scott's Selkirk Association

Statement of Financial Activities Incorporating an Income and Expenditure Account for Year ended 28th February 2014

	Unrestricted Funds	Restricted Funds	Total Funds 2014	Total Funds 2013
	£	£	£	£
Incoming Funds				
Incoming resources from Generated Funds				
Voluntary Income	0	0	0	0
Investment Income	0	0	0	0
Incoming resources from Charitable Activities	18,966		18,966	33,349
Total Incoming Resources	<u>18,966</u>	<u>0</u>	<u>18,966</u>	<u>33,349</u>
Resources Expended				
Cost of Generating Funds	0		0	0
Charitable Activities	21,074	0	21,074	37,009
Governance Costs	0		0	0
Total resources Expended	<u>21,074</u>	<u>0</u>	<u>21,074</u>	<u>37,009</u>
Net Incoming/(Outgoing) Resources	-2,108	0	-2,108	-3,660
Fund Balances 1st March 2013	10,211	0	10,211	13,871
Fund Balances 28 February 2014	<u>8,103</u>	<u>0</u>	<u>8,103</u>	<u>10,211</u>

Analysis of Net Assets by Fund

	Unrestricted Funds	Restricted Funds	Total 2014	Total 2013
Tangible Assets	0	0	0	0
Current Assets	8,103	0	8,103	10,211
Current Liabilities	0	0		
	<u>8,103</u>	<u>0</u>	<u>8,103</u>	<u>10,211</u>

Scott's Selkirk Association

SC033918

Trustees

March 2013 - February 2014

Edith Scott
Irene Strafford
Dick Marks
Tom Combe
Sheena Combe
Lorna Douglas
Chris Lightfoot
Steven Lightfoot

Chair
Treasurer
Secretary

Scott's Selkirk

2013/2014

Income

Shop & Collecting Tins	12,175.62
Stalls	819.00
Costume & Equipment Hire	2,261.00
Donations & Sponsors	873.44
Miscellaneous	40.00
Rent Received	650.00
Outside Events & Fundraising -net	551.54
Interest net	0.00
Net Proceeds - Meg Dods Kitchen	1,155.75
Net Proceeds - Ceilidh / Concert	440.00
	18,966.35

28/02/2013	14,733.36
	745.00
	877.00
	1,317.39
	12,787.00
	650.00
	1,204.02
	0.00
	1,077.12
	-42.00
	33,348.89

Expenditure	
Rent / Storage	1,302.04
Administration	1,574.57
Shop Stock	3,150.90
Shirra Books	0.00
Marketing	2,771.20
Costumes / Props	17.78
Entertainment Costs	2,045.00
Equipment Hire / Purchase	3,843.54
Donations made	0.00
Shop Expenses - Annual	6,252.42
- Repairs	0.00
Miscellaneous	117.00
	21,074.45

28/02/2013	1,059.23
	2,883.53
	1,861.28
	0.00
	4,079.40
	123.54
	3,823.00
	15,986.53
	250.00
	6,443.35
	52.76
	446.35
	37,008.97

shop profit
2772.30
6428.73

-2108.10
-3660.08

21,074.45

21,074.45

Opening Bank
Opening Cash in Hand

10,126.85
84.00

Closing - Cash In Bank

8,005.09

OPENING BANK & CASH

10,210.85

Closing - Cash in hand
CLOSING BANK & CASH

97.66
8,102.75

-2108.10

29,177.20

29,177.20

Statement of funds

Restricted funds	0.00	28/03/2013
Unrestricted funds	10,210.85	10,210.85
Total Funds	10,210.85	10,210.85

Irene Strafford

Irene Strafford
Treasurer

1st April 2014

